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25X1

Copy 2 of 5

5 December 1955

MEMORANDUM FOR: Finance Division, Accounts Branch

THROUGH : Monetary Branch

25X1 SUBJECT : Travel Claim for 26 July - 31 Oct 55.

25X1 1. It is requested that subject employee's 144.1 account be credited in the amount of \$850.00 to liquidate an advance of that amount drawn on 22 July 1955, and that a check in the amount of \$392.88 be drawn in favor of The check should be sent to Room 2010, Quarters EME, for delivery to payee.

2. For your protection in taking this action, I certify that there is in the custody of the Project Comptroller a sufficient voucher which is consistent with Agency regulations, approved by an appropriate approving authority and certified by an authorized certifying officer in the amount of \$1,242.88. This expense is properly chargeable as follows:

TRAVEL ORDER NO.	ALLOTMENT SYMBOL	OBJECT CLASS	AMOUNT
PCS-DCI-Proj 55-56	6-1004-30-010	02.1	\$1,242.88

3. The Security Office has requested that this voucher not be released through normal administrative channels.

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Administrative Officer (Finance)

Distribution:

1&2 - Addressee

3 - Voucher file

4 - file

5 - Chrono

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